

Date Mailed: 9/23/04

BEFORE THE
PUBLIC SERVICE COMMISSION OF WISCONSIN

Annual Reports for the Year Ended December 31, 2003, Filed by
Alternative Telecommunications Utility-Cable Television
Telecommunications Service Providers on a Confidential Basis

INFORMATION REGARDING CONFIDENTIAL FILINGS

Introduction

This information is being provided to assist Alternative Telecommunications Utility-Cable Television Telecommunications Service Providers who wish to request confidential handling of portions of their Alternative Telecommunications Utility-Cable Television Telecommunications Service Provider (CTV) annual reports. The statutory filing date for the CTV annual report covering 2003 calendar year operations is April 1, 2004; two CTV entities are required to file this report for the 2003 calendar year. The Commission has the authority to compel the filing of this annual report pursuant to Wis. Stat. § 196.25.

Filing Process

The 2003 CTV annual report is contained in the 2003 Web Annual Report Program for ARW, CMR, CTV, and RES Providers. With the exception of the primary utility contact (located at the utility address) and the regulatory inquiries and complaints contact, the 2003 CTV annual report¹ essentially requires information identical to that requested in the 2002 CTV annual report. For the 2003 CTV annual report program, which was released on February 9, 2004, the Commission has continued a paperless filing process and has discontinued the

¹ The 2003 CTV annual report also requires CTV entities to report all dollar amounts to the nearest thousand dollars. (Example: \$130,000 should be reported as \$130.)

Information Regarding 2003 CTV Annual Report Confidential Filings

requirement to download a program to the annual report user's computer. Each CTV entity required to file the 2003 CTV annual report was sent a letter dated February 9, 2004, containing a password to be used to access the CTV annual report program for completion and filing of the 2003 and subsequent years' CTV annual reports. The 2003 CTV program contains capability allowing users to file selected portions of the report on a provisional confidential basis as set forth in the Commission's February 24, 2003, Information Regarding Confidential Filings document concerning the 2002 CTV annual report.² Unless a CTV entity desires additional provisional confidential treatment of any portion of the 2003 CTV annual report, all 2003 CTV annual report filings must be accomplished via the CTV Web-based application.³

Filing of the 2003 CTV annual report using the Web-based application will result in the remaining portions of the report being available on a public basis. Any CTV entity wishing to file additional portions of its 2003 CTV annual report on a confidential basis should contact Commission staff concerning the particular procedures which must be followed for a manual annual report filing. CTV entities wishing additional confidential handling must submit a request, in accordance with Wis. Admin. Code § PSC 2.12, with their manual filing. Subsequent to such manual filing, the Commission will issue a confidentiality determination in accordance with the rule. If the Commission denies a request for confidential handling, the information will be handled confidentially until 14 days after the determination, after which it will be posted on the Commission's website along with the remainder of the annual report.

² The 2003 CTV Web-based application contains padlocks allowing users to file selected information on a confidential basis.

³ Use of the CTV Web-based application filing process requires neither the filing of a completed Confidentiality Request form nor a notarized affidavit. Commission Web page instructions direct that if a user desires additional provisional confidential treatment above that provided in the CTV annual report form, the user should not electronically file the annual report. Instead, the user should contact Commission staff concerning required manual filing procedures.

Information Regarding 2003 CTV Annual Report Confidential Filings

Previous Confidentiality Rulings

In its Information Regarding Confidential Filings document dated February 24, 2003, concerning the 2002 CTV annual report, provisional confidential treatment was granted for all CTV entities with respect to the following schedule and identified information:

Franchise Information Schedule (pp. 6-7)

- a. Number of cable customers by Federal Communications Commission (FCC) franchise area;
- b. Cable TV Service Revenue by franchise area;
- c. Telecomm. Service Revenue by franchise area;
- d. Subtotal Revenue by franchise area;
- e. Other Revenue by franchise area; and
- f. Total Revenue by franchise area.

CTV entities requesting confidential handling of additional portions of their 2003 CTV annual reports should be aware that, under Wis. Admin. Code § PSC 2.12, they have the burden of establishing a reasonable basis to believe that the information is exempt from disclosure under one of the grounds listed in Wis. Admin. Code § PSC 2.12(3)(a).

Dated at Madison, Wisconsin, September 23, 2004

For the Commission:

/s/ Gary A. Evenson
Gary A. Evenson
Administrator
Telecommunications Division

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